

**BOARD OF DIRECTORS MEETING
APRIL 15, 2009
GREATER NEW HAVEN TRANSIT DISTRICT
REGIONAL WATER AUTHORITY, 90 SARGENT DRIVE, NEW HAVEN, CT**

Attendees: *P. Bauer, West Haven; M. Bigelow, North Branford; L. Creane, Hamden; M. D'Ostilio, Woodbridge; T. Elton, Branford; S. Mancini, West Haven; C. Marchand, Hamden. Administrative Staff present: D. Carter, D. O'Hara, A. Naudus, R. Ferrebee, M. Klubek, L. Richards and M. Hemingway.*

Call To Order:

- Chairperson Bigelow called the meeting to order at 10:15 a.m.

Public Comments on Agenda:

- Chairperson Bigelow invited the public to present comments; no comments presented.

Approval of Minutes:

Chairperson Bigelow moved a motion to approve previously distributed minutes from the Board Meeting that took place on January 21, 2009, which was seconded by Sharon Mancini. The minutes were duly and unanimously accepted.

Executive Director's Report:

- Extended welcome to Christopher Marchand, newly appointed representative from the Town of Hamden and Mary D'Ostilio, newly appointed alternate from the Town of Woodbridge
- Noted upcoming important dates: April 16th and April 29th : * 4/16/09 at 10 a.m. at the Hall of Records in New Haven, Senator Chris Dodd: Field Hearing on Transportation. * 4/29/09 in the Great Hall of Union Station in Hartford, CACT seminar - A Time for Action (The Federal Surface Transportation Authorization). Richard Doyle, Regional Administrator for Region 1 along with others will speak about mass transit. Encouraged members of the Board and/or their constituents to attend and speak if they should so desire.
- Master Transportation Plan is available on State of CT website under "publications" (www.ct.gov/DOT)
- Noted funding concerns in the upcoming fiscal year. GNHTD requested stimulus money for capital acquisitions. ConnDOT chose to allocate money to purchase of 40' fixed route vehicles. Three transit agencies: Bridgeport, Norwalk and Windham will receive a portion of stimulus funds.
- Appropriations Committee has reinstated the Municipal Grants Program, (funds the Regional Rides Program). If it survives the budget process, GNHTD will not be at risk for losing these funds; however, \$65,000 that supplements DAR has been excluded from the budget. May also lose funding for Extended DAR and/or R-Link.
- We have been working with the City New Haven Office for Disabilities and Metro Taxi to implement an Accessible Taxi Program in the region, which will be the first of its kind in the State of CT.
- Participated in a webinar on April 14th on programmatic information pertaining to TIGGER (Transit Investments for Greenhouse Gas and Energy Reduction) Program conducted by FTA. Learned that this is a competitive grant program that has \$100,000,000 directly and exclusively available to transit agencies. FTA is interested in working with transit agencies of all sizes. GNHTD will hopefully be able to receive a portion of funding of the TIGGER program funding, which will allow the Agency to further the Hydrogen Fuel Project.
- Along with Denise O'Hara, attended the American Public Transportation Association Legislative Conference in early March to meet with legislators to advocate for mass transit.
- The Specialized Transportation summit held in March was an excellent beginning to initiate dialogue with other people and agencies in the region that will be faced with significant problems if we can't provide the level of service that we have up until now. Encouraged those who did not attend in March to make every attempt to attend the next summit.
- Has been involved with the Council of Governments Transportation Technical Committee and Quarterly Transit District Meetings; everything that has occurred at those meetings have revolved around the stimulus money and the economy.

Operations Report:

The FY'08-'09 3rd Quarterly Operations Report was presented by Alan Naudus.

Treasurer's Report:

- The FY'08-'09 3rd Quarterly Treasurer's Report was presented and reviewed by Denise O'Hara and Rhonda Ferrebee.

Paul Bauer moved approval of the Operations and Treasurer's Reports, seconded by Leslie Creane. Rreports were duly and unanimously accepted.

Programs & Projects:

- *Transportation Services*- Alan Naudus reported on the following: Trolley Service is not reflected in the Agency budget for FY '09-'10 because they will definitely not be in operation, R-Link is not in the budget and will cease to operate on July 1, extended Dial-A-Ride will possibly go away, Regional Rides Program has made it through Appropriations. Mr. Naudus gave detailed explanation of the No-Show Policy, presented No-Show Reports for 2007 & 2008.
- *Certification Monthly Report* presented by Alan Naudus
- *Capital Projects (Vehicle Lease Agreements)*- Presented by Michael Klubek in re: lessee insurance non-compliance
- *Capital Projects Report*- Presented by Lori Richards in re: transit enhancement projects
- *Facility* – Presented by Executive Director Carter re: Current Space Needs Analysis
- *R&D Project*- Executive Director Carter reported that GNHTD is looking at receiving additional funds for R&D Project, has issued funding to Avalence to order long lead items for installation (which will hopefully be in place by November 2009). GNHTD has received positive Feasibility Study results from Hydraulic Hybrid consultants.

Report of Committees:

- *Executive Committee/Operational Oversight Report*- Chairperson Bigelow reported that Executive and Operational Oversight Committees met on March 18th and discussed Salary Adjustments for Administrative Staff, changes to DAR due to the shortage of funding and ways to get this information to the people who utilize the bus service. Also talked about staff being in contact with the centers in reference to people who are not able to get to their appointments. Worked on Board Agenda, requested that Executive Director Carter contact East Haven and Bethany to ask for Board Appointments and discussed Board member facts.
<Executive Director Carter moved a motion to begin Executive Session, which was unanimously accepted.>
<Leslie Creane moved a motion to table item: Salary Adjustments for Administrative Staff for further discussion during upcoming Executive Committee meeting. The motion was unanimously and duly accepted.>

Unfinished Business:

- *Board Sub-Committees* – no report

New Business:

- FY '09-'10 Budget – Presented by Denise O'Hara

Resolutions:

- 0809.107 – Administrative Salary Adjustment (*motion tabled*)
- 0809.108 – Authorizing the Executive Director to execute grants (*Leslie Creane moved a motion to accept Resolution No. 0809.108. Seconded by Christopher Marchand; Duly and unanimously accepted.*)
- 0809.109 – Approving the FY '09-'10 Annual Budget (*motion tabled*)
- 0809.110 – Authorizing adjustments to Union 401(a) Plan, causing it to be in conformance with current Union contract (*Leslie Creane moved a motion to accept Resolution 0809.110, seconded by Paul Bauer; Duly and unanimously accepted.*)

Other Business:

- No report

Adjournment:

Paul Bauer moved a motion to adjourn, which was seconded by Sharon Mancini.
With no further business remaining for discussion, the meeting was duly adjourned.

Next Meeting:

Board of Directors Meeting
July 15, 2009, 10 a.m. - noon
Regional Water Authority (RWA)
90 Sargent Drive, New Haven, CT